



VEHICLE USE REQUISITION

SUMMIT BAPTIST CHURCH

PLEASE FILL OUT FORM AS SOON AS YOUR TRIP IS PLANNED. APPLICATION MUST BE SUBMITTED TO THE CHURCH OFFICE IN PERSON.

DATE _____ ORGANIZATION _____

APPLICANT _____ TELEPHONE _____

PERSON IN CHARGE OF GROUP _____

DESTINATION _____

DATE OF DEPARTURE _____ TIME _____

DATE OF RETURN _____ TIME _____

ESTIMATED NUMBER OF PASSENGERS _____

ESTIMATED NUMBER OF MILES _____

PRINCIPAL DRIVER _____

OTHER DRIVERS _____

CHAPERONES _____

REMARKS _____

SIGNATURE OF APPLICANT _____

SIGNATURE OF PRINCIPAL DRIVER _____

THE APPLICANT WILL BE NOTIFIED OF APPROVAL OR DENIAL OF REQUEST.

PERSON RECEIVING THIS APPLICATION _____

DATE RECEIVED _____ TIME RECEIVED _____

APPROVED BY _____ DATE _____

DENIED BY _____ DATE _____

APPLICANT NOTIFIED BY _____ DATE _____